



Air Force Security Forces Center (AFSFC)
Ranger Assessment Course
Hosted by the 820th Base Defense Group

REPORTING INSTRUCTIONS

CURRENT AS OF: 13 Aug 2019

AFSFC/S3T

These reporting instructions supersede previous versions. UDMs, UTMs, and Students must read and complete ALL requirements in these instructions prior to reporting to course.

FAILURE TO COMPLY WITH THIS REPORTING INSTRUCTION MAY RESULT IN DISMISSAL FROM TRAINING WITH ALL TRAVEL COSTS AT OWNING (HOME) UNIT'S EXPENSE.



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1. COURSE DETAILS

- a. Course Dates and Location. Course dates are 31 Oct – 22 Nov 19 (travel days 30 Oct and 23 Nov) at Moody AFB, GA.
- b. Enrollment process. Once official notice of course opening is posted on AF Portal:
 - (1) Students will submit via email a consolidated pdf document consisting of the Student Information Sheet (found on AFRIT under Tab 17), 422, Commander's certification letter, rank waiver letter (as applicable) to AFSFC/S3TS (AFSFC Scheduling), AFSFC.FGCR.RTCscheduling@us.af.mil **and** the Program Manager via AFSFC RAC Program, AFSFC.S3T.AFSFC_RAC_Program@us.af.mil. Documents will be submitted NLT 7 calendar days prior to course start (DOT 0) to allow for processing. Failure to do so will not result in assignment of a Line of Accounting (LOA) needed for funding or assigning a slot.
 - (a) Incomplete packages/forms or on an outdated form will not be accepted and will be returned for correction. Once received, AFSFC/S3TS will schedule the student(s) and send confirmation to the UDM/UTM.
 - (b) Travel information must be submitted on the Travel Information Sheet on AFRIT, as soon as it is received and sent to the Program Manager via the RAC_Program email address above.
 - (2) A confirmation of enrollment notice will be provided as well as cross-org information once the submitted document is reviewed for accuracy and standards.
 - (3) The course will be capped at 30 students.

2. FUNDING/ORDERS

- a. The AFSFC Budget and Resource office will email the LOA to the student, who will then need to generate Defense Travel System (DTS) orders. Student(s) **must** attach the LOA email to the DTS orders. Units need to identify individuals without a Government Travel Card (GTC) well in advance, as they will require a fund cite letter from the AFSFC Budget and Resource office.
- b. Student attendance is fully funded for AD personnel.

3. EQUIPMENT

- a. Required Equipment. The list is of mandatory equipment for the RAC; **suitable substitutes are not authorized**. As uniforms and equipment may become intermixed during the RAC, items should be marked with the student's initials and last four (4) of their SSN. For current packing list with examples, see link below:
<http://www.benning.army.mil/infantry/ARTB/StudentInformation/content/XLS/PackingList.xlsx>
- b. Unauthorized Items. No unauthorized items, as defined in the Ranger packing list, will be stored unless the student is TDY en route or OCONUS. Any contraband will be confiscated on Zero Day. Contraband is anything not on the Ranger School Packing list.
 - (1) Tobacco and caffeine products of any kind are forbidden and will be grounds for immediate dismissal from the Ranger course.

(2) Cellular phones ARE NOT AUTHORIZED during the course. Only students that are OCONUS or TDY in route to their next unit will be allowed to store a cell phone in their unauthorized baggage.

- c. Uniforms. All uniforms (ABUs or OCPs) will have all insignia removed with the exception of the NAME tape and service tape IAW with AFI 36-2903. "Ranger eyes" will be ½" wide x 1" length in size, sewn flush with name tape 1" apart onto the patrol cap (PC). *Note: Both pairs of boots should be well broken in prior to beginning the course.
- d. Weapons: **DO NOT** bring weapons to RAC. Student(s) will be issued weapons.

4. **MEDICAL REQUIREMENTS.** Students are not required to hand carry medical records for this course unless they are deploying forward directly after training. All documents will be collected during in-processing. **If students arrive with a duty limiting condition they will be sent home at owning (Home) unit expense.**

- a. Must possess a medical examination within 120 days of the class start date certifying the applicant is medically able to attend the RAC. Do not bring original medical records. This must consist of a medical records review and a signed doctors/PA's statement in the remarks section of an AF Form 422, Physical Profile stating:

I HAVE REVIEWED THE MEDICAL RECORDS OF THE ABOVE MENTIONED INDIVIDUAL AND FOUND THAT HE/SHE CAN ENDURE LONG PERIODS OF STANDING AND PHYSICAL TRAINING IN ADVERSE CLIMATIC CONDITIONS, AND THERE ARE NO DISQUALIFYING PHYSICAL OR MEDICAL DEFICIENCIES THAT WOULD PRECLUDE HIM/HER FROM ATTENDING THE RANGER TRAINING AND ASSESSMENT COURSE.

- b. Medical conditions that are disqualifying for admittance into the RAC and the subsequent Ranger Course are those requiring the use of chronic medications or regular surveillance, conditions that are on-going without resolution, or any condition that would make the Airman non-deployable.
- c. Female Students may choose to utilize birth control, with the following methods authorized: Intrauterine Devices (Mirena and ParaGard only), Birth Control Pills, Patch and Implant (Nexplanon). Female students using birth control will be required to bring a 1 month supply.
- d. Previous Hot Weather Injuries are prohibited from attending classes between April-October. Previous Cold Weather Injuries are prohibited from attending Ranger classes between October-April.
- e. Candidates who fail to provide required medical documentation will not be admitted.

5. **SECURITY CLEARANCE REQUIREMENTS.** No security clearance requirement exists to attend.

6. **BILLETING**

- a. Units will be provided information on student lodging arrangements from the course PM. Upon arrival, students will receive follow-on instructions for DOT 0. Students who arrive after duty hours must call the Tactical Operation Center (TOC) Duty number posted at the front desk.
- b. Except on arrival day(s) and departure day, students will be under field conditions for the duration of the course. Travel orders should reflect the inclusive dates of field conditions in Block 13 of DD Form 1610 (TDY Orders).

7. **MESSING/MEALS:** Only partial per diem is authorized; students are responsible to pay for meals on travel days. Travel orders must state, **"All meals are provided at government expense at no cost to the member."**

During the classroom phase of each course, all attempts will be made to afford students two (2) hot meals daily; however, training requirements may preclude this effort. At least one (1) hot meal every 24 hours will be provided when students are in field conditions. MREs will be provided for all meals where DFAC availability is not conducive to training. As such, travel orders must also state, **“DFAC hours are not conducive to the training environment and may not be accessible. MREs will be provided when training precludes the use of the DFAC.”**

8. **TRANSPORTATION**

- a. Students/Home Stations are responsible to coordinate transportation to and from the RAC. Students will plan on arriving the Wednesday prior to course start to allow for acclimatization to the environment and pre course administration on the Thursday prior to course start date.
 - (1) **ARRIVAL:** All students traveling via commercial air must travel in civilian clothing. Students must arrive at the Valdosta Airport between **0730 and 1800** hours on the designated travel date (OCONUS personnel are authorized to arrive one day prior to the designated travel day). Upon arrival at the airport, all personnel will be received by cadre from the 820 Base Defense Group (BDG) at the baggage claim area. Cadre will provide transportation from Valdosta Airport to Moody AFB.
 - a. Students experiencing flight delays need to stay in contact and update new arrival times with their UDM/UTM and their training POC (refer to 820th BDG Points of Contact list). **All students arriving after 1800 on the designated arrival date (30 Oct)** will arrange their own transportation from the airport and report to Building 1530, located in the BDG compound (9551 Luke Street) on the back side of the Moody AFB flight line. **Also, if arriving after 1800 contact the duty cellphone for appropriate provided POC.**
 - b. All students must travel with a uniform, Air Force Physical Training Gear, and their in-processing documentation in their carry-on luggage, due to possible baggage delays at Valdosta Airport. To prevent excess baggage charges, students are required to print their orders and provide them to the ticketing agent when checking bags. Organize weight requirements IAW airline policies to avoid baggage fees at all costs.
 - (2) **DEPARTURE:** Students will depart on the day of travel following course graduation. Refer to the course timeline for the designated travel day. Flights will depart no earlier than 1600 on the day of course completion for safety reasons; departures earlier than the prescribed travel day must be coordinated in advance through BDG RAC Cadre.
- b. Travel arrangements for those students who do not complete the entire RAC will be coordinated on a case by case basis and may utilize unit funds.
- c. Any student driving a POV/GOV to training will park their vehicles in the designated parking area at the start of the course.
- d. Student itineraries must be forwarded to the designated POCs prior to the course.
- e. Pick-Up Points: Prior to arrival, further direction will be provided for transportation to the designated lodging location.

9. **REPORTING IN**

- a. Students will be administratively assigned to HQ AFMC/AFIMSC/AFSFC.

- b. All students will be instructed at check-in to report to a designated pick-up/rally point with all required equipment for DOT 0 (Thursday prior to course start). Students will be spot-checked for all required items listed in paragraph c, this section, below for correction by NLT Sunday before DOT 1. Reporting time and location will be provided for the DOT 0 administrative check prior to course start. Students not possessing required items by the DOT 1 administrative check WILL be sent home at unit expense, no excuses. Further instructions will be provided at the end of the administrative check.
- c. Incoming students will have the following items in their possession for the DOT 0 pre-check and the DOT 1 formal check:
- (1) Five (5) copies of their orders/amendments;
 - (2) All required equipment listed on the packing list link, no substitutions;
 - (3) AF Form 422, Physical Profile (listed in Section 3, para 1c); for safety reasons, females need a pregnancy test completed within 72 hours prior to arrival on DOT 0 and attending the course. Students must complete all medical requirements IAW RTB link:
<http://www.benning.army.mil/infantry/rtb/StudentInformation/Medical.html>;
 - (4) Commander's certification letter with RPA results;
 - (5) (for E3s) Rank waiver letter signed off by first O6 in chain of command;
 - (6) 1 set of correct ID tags;
 - (7) CAC ID;
 - (8) Hard copy of DD-93/SGLI.
- d. Hair Cuts: All students will arrive on Zero Day with an appropriate haircut.
- (1) All Male students will have a Ranger haircut. A Ranger haircut is defined as: stubble-entire head shaved with hair clippers with no guard attached. There is no requirement to shave your head with a razor.
 - (2) All Female Students will have a haircut IAW Female Short Length standards in AR 670-1. AR 670-1 defines a Female Short Haircut as, "hair length that extends no more than 1 inch from the scalp (excluding bangs). Hair may be no shorter than 1/4 inch from the scalp (unless due to medical condition or injury), but may be evenly tapered to the scalp within 2 inches of the hair line edges."

10. **Points of Contact**

AFSFC RAC Org Box		NIPR: AFSFC.S3T.AFSFC_RAC_Program@us.af.mil
820th Combat Operations Squadron/Training and Exercise Section	DSN: 460-4041 COMM: (229)-257-4041	